



## ESPERANCE OUTSIDE OF SCHOOL HOURS (EOSHC)

### SELECTION CRITERIA

**Position:** Educational Leader/Coordinator

**Contact:** Jo Aberle (Escare CEO) or Natalie Symonds (Team Leader) - 90713110

#### Background:

Escare Inc. is a not-for-profit organization in Esperance that provides government-funded programs focused on family, community, youth support, financial counselling, and community empowerment. It also operates the Esperance Outside School Hours Care (EOSHC) service. Managed by a community-based committee and an Escare Manager, Escare has supported Esperance residents since its establishment in 1982, with EOSHC added in the early 1990s. Escare is based at Balmoral Square, 53 The Esplanade, while EOSHC is located at George and Backland Street.

The EOSHC team consists casual qualified and unqualified workers.

We are seeking an enthusiastic individual to join our team as the leader of our After School and Vacation Care Programs. This is a full time role however a job share arrangement may be considered under the right circumstances.

#### 1. Essential Criteria

- The applicant must have one of the following qualifications
  - a) **Certificate IV – Outside School Hours Care**
  - b) **Diploma Children’s Services ( 0 – 12yrs)**
  - c) **BA Education – Primary (only)**
- Experience in working with primary school aged children
- Skills in the development and implementation of activity programs for 4 - 12 year olds
- Effective communication and interpersonal skills
- Ability to implement My Time Our Place framework for school age care in Australia
- Ability and skills to lead and be an integral part of a small staff team
- Knowledge of the processes of policy implementation

**All successful applicants will be required to submit the following:**

- Current Federal Police Check
- Current First Aid Certificate
- Current Driver's licence
- Working with Children Check

**2. Desirable**

- Knowledge of current issues in OSHC
- A sound understanding about OSHC Licensing Regulations
- Experience in working with a Not-for-Profit Child Care Centre
- Skills in liaising and networking